# How to Make a Payment Online Using the SIS Portal

## <u>Step 1</u>

Log-on to mycollege.laccd.edu and select STUDENT ACCOUNT



Step 2

#### Select MAKE A PAYMENT/PAYMENT PLAN

Alumni Homepage	Aco	Account Balance		
Account Balance Due Now 99.00 Currency used is US Dollar	What I Owe			
Make a Payment/Payment Plan	Term	Charges & Deposits	Pending Financial Aid	Total Due
	2023 Summer	99.00	0.00	99.00
Payment History	Total	99.00	0.00	99.00
Account Services	Company and in U.S. Dallar			
Setting up BankMobile Account	Currency used is US Dollar			

After selecting Make a Payment/Payment Plan, you will be re-directed to the **NELNET ENTERPRISE PORTAL**. You will need to create a profile at Nelnet Enterprise.



#### Select MAKE A PAYMENT





Enter your payment amount\*, then proceed by selecting NEXT-PAYMENT METHOD

\*If you have a financial aid overpayment, the **Current Balance Due** may not reflect your total of your overpayment balance.

Please refer to the amount listed in the overpayment notice(s) emailed to you or contact the financial aid office via email at <u>finaid@lacitycollege.edu</u> for more information.

Home	Make A Payment		1 2	3	
My Profile			Select A Payment Payment M	ethod Receipt	
Financial Accounts			Want	to designate another paver?	
Notifications	Select Accounts to Pay				
	ACCOUNT	TERM	CURRENT BALANCE	PAYMENT AMOUNT	
	Current Balance Due	Winter 2025	\$0.00	\$ Enter Amount	
	Current Balance Due	Fall 2024	\$0.00	\$ Enter Amount	
	Current Balance Due	Past Due	\$99.00	\$ 1,418.00	
	Note: Amount entered is more than Current Balance.				
			PAYMEN	ramount \$1,418.00	



### Continue through the payment process until you receive confirmation the payment has been processed.



Notify the financial aid office via email at <u>finaid@lacitycollege.edu</u> to have the financial aid overpayment hold cleared.



