

Zero Textbook Cost Program- Acceleration Grant  
Plans (Fund: ZTC Acceleration Grant [ID: 5670035])

Produced: Jan 12, 2024, 11:42 PM UTC - By Anna Badalyan

# Los Angeles City College - ZTC Acceleration Grant Plan CERTIFIED

## Details

### Plan Title \*

Los Angeles City College - ZTC Acceleration Grant Plan

### Plan Description

Not Entered

## Lead Institution

### Lead Institution

Los Angeles City College

### Address

N/A

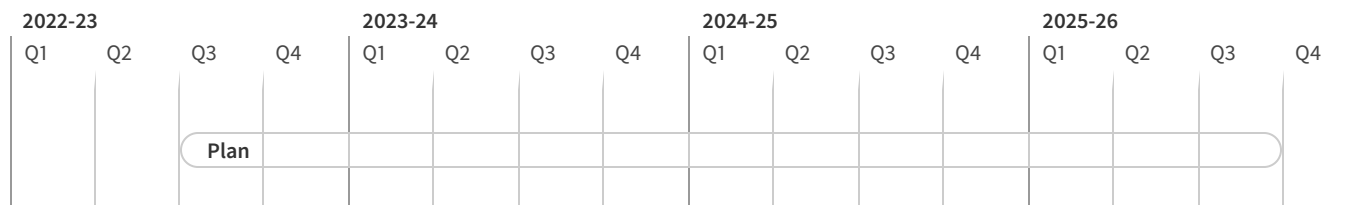
### Community College District

Los Angeles CCD

### Website

N/A

## Timeline



### The start year for this plan

2022-23

### The start quarter for this plan

Q3

### The funding year for this plan

2022-23

### The number of fiscal years this plan will span

3 year(s) and 1 quarter(s)

## Assurances

✓ If awarded the ZTC Acceleration Grant, we commit to comply with the statutory, regulatory, and programmatic requirements outlined below.

✓ We have read the legislation in CA Ed. Code 78052 and agree to abide by the requirements specified.

[EDC\\_78052..pdf](#)

- ✓ We agree to comply with the federal Americans with Disabilities Act (Public Law 104-197) and the federal Copyright Act of 1976 (Public Law 94-553).
- ✓ We ensure faculty shall have flexibility to update and customize degree content as necessary within the parameters of this program.
- ✓ We agree to provide the Chancellor’s Office with all legislatively required report data, any planning, progress, and outcome information associated with the grant, and any additional information related to the ZTC Acceleration Grant.
- ✓ We ensure consultation with the local academic senate of the college that would implement a degree or certificate.
- ✓ We agree to provide Technical Assistance Provider/External Evaluator information and data relating to student demographics and achievement.
- ✓ We confirm that the program plan that will be developed using ZTC Acceleration Grant funds will not duplicate the program plan being developed using the ZTC Planning Grant and ZTC Implementation Grant funds.
- ✓ Per California Code of Regulations Title 5 §59404, if a course requires instructional materials, we will adopt policies or regulations that direct instructors to take reasonable steps to minimize the cost and ensure the necessity of instructional materials.
- ✓ Per California Education Code 66406.9, we agree to indicate no-cost (ZTC) course sections as required.

 [EDC\\_66406.9..pdf](#)

## Contacts

Name	Responsibility	Institution	Email Address	Phone Number
Dr. Christine Gengaro	Project Lead Contact	n/a	<a href="mailto:gengarcl@laccd.edu">gengarcl@laccd.edu</a>	(323) 953-4000 ext: 2884
Kyle Navasard	Project Lead Contact	n/a	<a href="mailto:navasak@email.laccd.edu">navasak@email.laccd.edu</a>	(213) 891-2086
Dr. Vi Ly	Plan Approver	n/a	<a href="mailto:lyvk@lacitycollege.edu">lyvk@lacitycollege.edu</a>	(323) 953-4000
Dan Wanner Los Angeles City College	Alternate Project Lead Contact	n/a	<a href="mailto:wannerda@lacitycollege.edu">wannerda@lacitycollege.edu</a>	(323) 953-4000 ext: 2892

## System Contacts

**Fund Monitor****Chad Funk**

Specialist

[cfunk@cccco.edu](mailto:cfunk@cccco.edu)

(916) 445-1774

**Intent to Apply**

**1. The college is ready and intends to submit one or more ZTC Program Pathway Plan(s) to apply for a ZTC Acceleration Grant? Choose one option. \***

- Yes, but our college needs more time to finalize our ZTC Program Plan(s) due to required local governance process. We will submit our program plan(s) by 11/15 and include plan approval documentation in the supporting documents section upon submission.

**1.1 (Yes, but our college needs more time to finalize our ZTC Program Plan(s) due to required local governance process. We will submit our program plan(s) by 11/15 and include plan approval documentation in the supporting documents section upon submission.) The college intends to submit program plans for the following number of ZTC Acceleration Grants: \***

- 4 or more

**Acceleration Grants Program Plan****1. Proposed Program Pathway #1 \***

**1.1 Please provide the program pathway name below. \***

CSU General Education Breadth Certificate of Achievement.

**1.2 Please provide the program pathway TOP code below. \***

490110

**1.3 Please select the program pathway award type from the list below: \***

- Certificate of Achievement

**1.4 Is this a new or existing program pathway converting to ZTC? \***

Existing program pathway converting to ZTC (please select 'not a new program pathway' for question 1.5 below)

**1.5 If this is a new program pathway, does the program meet one of the following criteria? \***

- Not a new program pathway

**2. For this program pathway, please provide the number of courses already available to students as zero textbook cost. To the extent possible, please identify the specific courses. \***

There are 40 courses already available using OER/ZTC materials. These include at least one course from each of the required areas. (COMM 101, ENGL 101, ENGL 102, etc.)

**3. How many courses in this program will need to be converted to zero textbook cost to offer students a complete ZTC program pathway? To the extent possible, please identify the specific courses. \***

At least one to cover Area F (Asian American Studies 001, Chicano Studies 004, 008, or 047), but the goal is to get as many courses as possible in each area using ZTC.

**4. In which academic term are you planning to have the first course of the ZTC program pathway available for students to enroll? \***

Fall 2024

**5. General Education (GE) \*****5.1 Please list the transferable GE courses that will be in the ZTC pathway program and provide links to any OER currently being used for these courses. \***

All will be available.

**5.2 If there is a gap in general education courses, how will the college fill that gap? \***

- Library resources

**6. Non-Duplication Efforts \*****6.1 What steps did the college take to determine that your proposed ZTC program pathway will not duplicate other existing ZTC program pathways, and if appropriate, please describe what is unique about your program pathway. \***

Coordination with the other 8 colleges in the LACCD.

**6.2 How will the college prioritize using existing OER content in your ZTC program pathway to avoid creating additional, duplicate OER content? \***

We are implementing an application process that will vet each request for the creation of new materials

**7. Sustainability \*****7.1 Describe the college's plan for sustainability of this ZTC program pathway after the grant funding is exhausted. Include how ZTC content will continue to be updated and available to students. \***

We will use OER Commons to house our resources so it will continue to be available to students. We hope to create a new campus position that oversees OER/ZTC in perpetuity.

**8. Collaboration \***

**8.1 Does the college have a multi-member team working on zero textbook cost program pathway development? \***

Yes, including deans, faculty, and staff.

**8.2 Is the college collaborating with other colleges within the local college district? \***

Yes.

**8.3 Is the college collaborating with other colleges outside the local district? \***

Not in a formal way.

**8.4 Will the college collaborate with a CSU or UC to support transferability of the ZTC program pathway? (e.g., engage faculty reviewers from a CSU or UC to better support articulation.) \***

We will work with our articulation officer on campus to ensure this is done.

**9. Budget \***

**9.1 In the budget section, include the proposed budget for Program Pathway #1, up to \$200K, by budget code. \***

	Expenditures
1000- Instructional Salaries	\$35,000
2000 - Non-instructional Salaries	\$0
3000 - Employee Benefits	\$0
4000 - Supplies and Materials	\$5,000
5000 - Other Operating Expenses and Services	\$10,000
6000 - Indirect Cost	\$0
7000 - Other Outgoing Indirect Cost	\$0
<b>Total</b>	<b>\$50,000</b>

**10. Will your college be applying for another acceleration grant? \***

Yes (If yes, please continue to the section "Program Pathway #2" below).

## 11. Proposed Program Pathway #2

11.1 Please provide the name of your program pathway.

IGETC Certificate of Achievement

11.2 Please provide the program pathway TOP code.

490110

11.3 Please select the program pathway award type from the list below:

- Certificate of Achievement

11.4 Is this a new or existing program pathway converting to ZTC?

Existing program pathway converting to ZTC (please select 'not a new program pathway' for question 11.5 below)

11.5 If this is a new program pathway, does the program meet one of the following criteria?

- Not a new program pathway

12. For this program pathway, please provide the number of courses already available to students as zero textbook cost. To the extent possible, please identify the specific courses.

There are 30 courses already available in this program using OER/ZTC resources.

13. How many courses in this program will need to be converted to zero textbook cost to offer students a complete ZTC program pathway? To the extent possible, please identify the specific courses.

At least one to cover Area 7 (Asian American Studies 001, Chicano Studies 004, 008, or 047), but the goal is to get as many courses as possible in each area using ZTC.

14. In which academic term are you planning to have the first course of the ZTC program pathway available for students to enroll?

Fall 2024

## 15. General Education (GE)

15.1 Please list the transferable GE courses that will be in the ZTC pathway program and provide links to any OER currently being used for these courses.

All will be available.

15.2 If there is a gap in general education courses, how will the college fill that gap?

- Library resources

## 16. Non-Duplication Efforts

**16.1 What steps did the college take to determine that your proposed ZTC program pathway will not duplicate other existing ZTC program pathways, and if appropriate, please describe what is unique about your program pathway.**

Coordination with the other 8 colleges in the LACCD.

**16.2 How will the college prioritize using existing OER content in your ZTC program pathway to avoid creating additional, duplicate OER content?**

We are implementing an application process that will vet each request for the creation of new material.

## 17. Sustainability

**17.1 Describe the college's plan for sustainability of this ZTC program pathway after the grant funding is exhausted. Include how ZTC content will continue to be updated and available to students.**

We will use OER Commons to house our resources so it will continue to be available to students. We hope to create a new campus position that oversees OER/ZTC in perpetuity.

## 18. Collaboration

**18.1 Does the college have a multi-member team working on zero textbook cost program pathway development?**

Yes, including deans, faculty, and staff.

**18.2 Is the college collaborating with other colleges within the local college district?**

Yes

**18.3 Is the college collaborating with other colleges outside the local district?**

Not in a formal way.

**18.4 Will the college collaborate with a CSU or UC to support transferability of the ZTC program pathway? (e.g., engage faculty reviewers from a CSU or UC to better support articulation.)**

We will work with our articulation officer on this.

**19. Budget**

19.1 In the budget section, include the proposed budget for Program Pathway #2, up to \$200K, by budget code

	Expenditures
1000- Instructional Salaries	\$35,000
2000 - Non-instructional Salaries	Not Entered
3000 - Employee Benefits	Not Entered
4000 - Supplies and Materials	\$5,000
5000 - Other Operating Expenses and Services	\$10,000
6000 - Indirect Cost	Not Entered
7000 - Other Outgoing Indirect Cost	Not Entered
<b>Total</b>	<b>\$50,000</b>

**20. Will your college be applying for another acceleration grant?**

Yes (If yes, please continue to the section "Program Pathway #3" below).

**21. Proposed Program Pathway #3**

21.1 Please provide the program pathway name below.

Liberal Arts: Arts and Humanities Associate of Arts (AA) Degree

21.2 Please provide the program pathway TOP code below.

490310

21.3 Please select the program pathway award type from the list below:

- AA/AS

21.4 Is this a new or existing program pathway converting to ZTC?

Existing program pathway converting to ZTC (please select 'not a new program pathway' for question 21.5 below)

21.5 If this is a new program pathway, does the program meet one of the following criteria?

- Not a new program pathway



**22. For this program pathway, please provide the number of courses already available to students as zero textbook cost. To the extent possible, please identify the specific courses.**

Fourteen courses are currently available using OER/ZTC resources.

**23. How many courses in this program will need to be converted to zero textbook cost to offer students a complete ZTC program pathway? To the extent possible, please identify the specific courses.**

There are 10 we will need to convert to ZTC so that each discipline (art, music, history, literature, and cultural studies) is covered.

**24. In which academic term are you planning to have the first course of the ZTC program pathway available for students to enroll?**

Fall 2025

## 25. General Education (GE)

**25.1 Please list the transferable GE courses that will be in the ZTC pathway program and provide links to any OER currently being used for these courses.**

All will be available.

**25.2 If there is a gap in general education courses, how will the college fill that gap?**

- New OER development
- Library resources

## 26. Non-Duplication Efforts

**26.1 What steps did the college take to determine that your proposed ZTC program pathway will not duplicate other existing ZTC program pathways, and if appropriate, please describe what is unique about your program pathway.**

Coordination with the other 8 colleges in the LACCD.

**26.2 How will the college prioritize using existing OER content in your ZTC program pathway to avoid creating additional, duplicate OER content?**

We are implementing an application process that will vet each request for the creation of new material.

## 27. Sustainability

**27.1 Describe the college's plan for sustainability of this ZTC program pathway after the grant funding is exhausted. Include how ZTC content will continue to be updated and available to students.**

We will use OER Commons to house our resources so it will continue to be available to students. We hope to create a new campus position that oversees OER/ZTC in perpetuity.

## 28. Collaboration

**28.1 Does the college have a multi-member team working on zero textbook cost program pathway development?**

Yes, including deans, faculty, and staff.

**28.2 Is the college collaborating with other colleges within the local college district?**

Yes

**28.3 Is the college collaborating with other colleges outside the local district?**

Not in a formal way

**28.4 Will the college collaborate with a CSU or UC to support transferability of the ZTC program pathway? (e.g., engage faculty reviewers from a CSU or UC to better support articulation.)**

yes, we will work with our articulation officer on this.

## 29. Budget







**29.1 In the budget section, include the proposed budget for Program Pathway #1, up to \$200K, by budget code.**

	Expenditures
1000- Instructional Salaries	\$35,000
2000 - Non-instructional Salaries	\$0
3000 - Employee Benefits	\$0
4000 - Supplies and Materials	\$5,000
5000 - Other Operating Expenses and Services	\$10,000
6000 - Indirect Cost	\$0
7000 - Other Outgoing Indirect Cost	\$0
<b>Total</b>	<b>\$50,000</b>

**30. Will your college be applying for another acceleration grant?**

Yes (If yes, please attach any additional Program Pathway Plans in the supporting documents section using the template sent out via the ZTC listserv).

## Supporting Documents

Document Title	Type	Uploaded	Comment
 <a href="#">REVISED Acceleration Grants Program LACC 6.docx</a>	Additional Pathway Program Plan(s)	10/3/2023, 10:20:16 AM	Revised additional program plan #6
 <a href="#">REVISED Acceleration Grants Program LACC 5.docx</a>	Additional Pathway Program Plan(s)	10/3/2023, 10:19:50 AM	Additional program plan #5
 <a href="#">REVISED Acceleration Grants Program LACC 4.docx</a>	Additional Pathway Program Plan(s)	10/3/2023, 10:19:30 AM	Additional program proposal #4
 <a href="#">Acceleration Grants Program LACC 4.docx</a>	Additional Pathway Program Plan(s)	9/18/2023, 4:01:28 PM	N/A
 <a href="#">Acceleration Grants Program LACC 6.docx</a>	Additional Pathway Program Plan(s)	9/18/2023, 4:01:28 PM	N/A
 <a href="#">Acceleration Grants Program LACC 5.docx</a>	Additional Pathway Program Plan(s)	9/18/2023, 4:01:28 PM	N/A

## Certification

**Plan Approver**

Dr. Vi Ly  
 Interim Vice President of Academic Affairs  
[lyvk@lacitycollege.edu](mailto:lyvk@lacitycollege.edu)  
 (323) 953-4000

Approved by Dr. Vi Ly

10/17/2023 10:19 AM PDT



California  
Community  
Colleges



2024 © California Community Colleges

NOVA Site Version: [6.5.20](#)